

CONSTITUTION
LAWS
AND REGULATIONS
Of the
GRAND COMMANDERY
Of
KNIGHTS TEMPLAR
Of the
STATE OF IDAHO

Updated 2023

**SEAL
OF THE
GRAND COMMANDERY
OF
KNIGHTS TEMPLAR
OF
IDAHO**



**CONSTITUTION LAWS AND REGULATIONS
OF THE GRAND COMMANDERY OF KNIGHTS TEMPLAR
OF THE STATE OF IDAHO**

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CONSTITUTION

ARTICLE I TITLE AND SEAL

Section 1 This Grand Commandery shall be known and designated as the Grand Commandery of Knights Templar of Idaho.

Section 2 The seal of the Grand Commandery shall be as follows:

Grand Commandery
Knights Templar of Idaho
Note: See Section 116d



ARTICLE II MEMBERSHIP

Section 11. This Grand Commandery shall be composed of the following members.

- a. All of its Past Grand Commanders, Past Deputy Grand Commanders, Past Grand Generalissimos, and Past Grand Captains General, so long as they shall remain members of its Constituent Commanderies.
- b. The Commander, Generalissimo, and Captain General of each of its Constituent Commanderies.
- c. Each Past Commander of its Constituent Commanderies, and all such Past Commanders as may have demitted from other jurisdictions and have been elected to membership by the Grand Commandery so long as they remain members of its Constituent Commanderies.
- d. All Knights Templar of other Grand Commanderies who have been elected Honorary Members. Such membership shall not confer the right to vote. Note: See Section 101 and 102

Section 12. A Past Commander of a Commandery in another jurisdiction who is a member of a Commandery in this jurisdiction may be admitted to membership in this Grand Commandery, with the rank of Past Commander, by a two-thirds vote of the members of this Grand Commandery present and voting at an Annual Conclave, after his petition for membership shall have been received, and referred to a committee of three members and report made thereon. Such petition for membership shall state the facts of the former and present membership of the petitioner and shall be accompanied by a Certificate under the Seal of the Grand Commandery of which he was formerly a member, setting forth the facts of such

membership and by a Certificate from the Commandery in this jurisdiction that he is a member thereof.

Section 13. Any Distinguished Knight Templar of another Grand Commandery under the jurisdiction of the Grand Encampment may be elected an Honorary member of this Grand Commandery, by two-thirds of the members present and voting at a Stated Conclave.

Section 14. No Knight Templar shall be eligible to any office in the Grand Commandery, except that of Grand Prelate, unless he shall be at the time a member thereof.

ARTICLE III STATED CONCLAVE

Section 21. The Grand Commandery shall hold its Annual Conclave at such time and place as shall be determined by a majority vote of its voting delegates in Annual Conclave and in accordance with the provisions of its Bylaws. This vote shall normally be, but not be limited to, the vote to adopt the report of the Time and Place Committee.
Note: See Article VIII, Section 72 and Article XIII, Section 133.

ARTICLE IV QUORUM

Section 31. A quorum shall consist of nine members entitled to vote, including an officer authorized to convene a Conclave, provided three or more Constituent Commanderies are represented. Note: See Section 53

ARTICLE V POWERS OF GRAND COMMANDERY

Section 41. This Grand Commandery has the following powers, but the enumeration shall not be construed as a limitation thereof. All powers not specifically delegated to the Constituent Commanderies are inherent in, and reserved to, the Grand Commandery.

Section 42. It may adopt such Constitution, Laws, Rules, and Regulations as are not inconsistent with the Laws of the Grand Encampment and as it may deem necessary for the Good of the Order.

Section 43. It shall, within its jurisdiction, have exclusive power, with or without the consent of existing Commanderies, to form new Commanderies and fix the fee thereof. The fee shall be not less than One Hundred Dollars (\$100) and shall be paid in advance.
Note: See Section 112

Section 44. It may fix the territorial limits of its Constituent Commanderies and settle all controversies that may arise among them; prescribe Laws and Regulations for the

Government of its Constituent Commanderies; revoke any Charter; and order the relocation or consolidation of any of its Constituent Commanderies.

- Section 45. It may require its Constituent Commanderies to pay to the Grand Commandery such portions as it may deem proper, of the sums received by them for conferring the Orders, and in addition such money annually from each member of such Commanderies as it may deem necessary for the support of the Grand Commandery. Note: See Section 191
- Section 46. It may require each member of its Constituent Commanderies to be provided with a Templar Uniform, and to that end it may prescribe such uniform and change the same from time to time. Note: See Regulation U2
- Section 47. It may deny any Constituent Commandery representation in Grand Commandery whose Annual Returns and per capita dues and assessments have not been properly submitted to the Grand Recorder at least ten (10) days prior to the Annual Stated Conclave of the Grand Commandery.

ARTICLE VI POWERS AND DUTIES OF GRAND COMMANDERY OFFICERS

- Section 51. The powers and duties of the Officers of the Grand Commandery shall be such as appertain to their respective stations conforming as nearly as possible those of the corresponding Officers of the Grand Encampment. The Grand Commander may assign to his subordinate Officers, duties conformable to Templar Law and usage.
- Section 52. It is the duty of the four ranking Officers to attend, either in person or by proxy, all Conclaves of the Grand Encampment.
- Section 53. In case of the death, permanent removal from the jurisdiction of the Grand Commandery, or permanent disability of the Grand Commander, the powers and duties of his station shall devolve upon the Deputy Grand Commander, Grand Generalissimo, and Grand Captain General in the order named who shall succeed to the Office and be regularly installed if willing and able to serve. However, the Officer advanced may choose TO NOT BE installed and to serve for the time, retaining his right to be elected and installed at his regular time. In case of the death, inability, or unwillingness to act, of the four principal Grand Commandery Officers, the Junior Past Grand Commander of this jurisdiction who is a member in good standing of the Grand Commandery and is willing and able to serve shall in like manner assume the powers and duties of the Grand Commander.
- Section 54. In case of the advancement, death, permanent removal from the jurisdiction of the Grand Commander, or permanent disability of their respective superiors, the Grand Generalissimo, and Grand Captain General shall severally succeed to the Office of such superiors and be installed therein. Except as provided in Section 54, all vacancies shall be filled by the Grand Commander for the time being.

ARTICLE VII AMENDMENTS

Section 61. This Constitution may be amended ONLY in the manner prescribed:

- a. Amendment of the Constitution can be made only by proposing the change in writing and filed with the Grand Recorder on or before the fifteenth day of December next preceding the Annual Grand Conclave. The amendments will be referred to the Constituent Commanderies on or before the first day of February and to the Committee on Jurisprudence at least 30 days prior to the Annual Conclave. The Committee on Jurisprudence will report on the Amendments at the Annual Conclave and then it shall be concurred to by two-thirds of the voting members present. It shall then become a part of the Constitution of this Grand Commandery. (Updated April 2013)
- b. When the Constitution of the Grand Commandery is to be amended, altered, repealed, or added to, the proposed amendment, alteration, repeal, or addition, shall be submitted in open Conclave in writing, and read by the proposer, or the Grand Recorder.
- c. All amendments, alterations, repeals, or additions, to the Constitution shall distinctly state the Article, and Section affected thereby, referring to them by their proper numbers, and shall state in full the manner in which said Article or Section will read if the proposed change is adopted by the Grand Commandery. In case the proposed change consists of a new matter, then the said proposal shall state to what Article or Section the same is to be added.
- d. In case the recommendation of a Grand Officer made in his Official Report is concurred in by the Committee on Templar Jurisprudence, the said Committee shall present the same to the Grand Commandery in the form of an amendment, alteration, repeal, or addition, as the case may be, and in the manner above provided. Provided, however, that ANY such amendment, alteration, repeal, or addition to the Constitution, presented by the Committee upon Templar Jurisprudence, need not again be referred to them, unless so ordered by the Grand Commandery. Emergent legislation may be acted upon if approved for action by two-thirds of the eligible voting members of the Grand Commandery present.
- e. No recommendation, resolution, or proposal shall hereafter become Templar Law until adopted and passed as above provided.

**BYLAWS
PART ONE
PERTAINING TO GRAND COMMANDERY**

**ARTICLE VIII
CONCLAVES**

- Section 71. Conclaves of this Grand Commandery are either Stated, or Special.
- Section 72. The Annual Conclave of this Grand Commandery shall be held during the Friday afternoon, Saturday morning, or Saturday afternoon preceding the third Sunday in the month of April and the hour of meeting shall be not later than 9:00 A.M. for morning sessions or 1:30 P.M. for afternoon sessions. If this Friday/Saturday falls on Easter weekend, the Annual Conclave may be moved one week earlier or one week later to avoid the conflict. If conditions prevail making it impossible or impracticable to hold the Annual Conclave at the appointed time and place, the Right Eminent Grand Commander may reconvene the Grand Commandery, provided a quorum is present as defined by Section 37 of the Constitution and Statutes of the Grand Encampment of Knights Templar of the U.S.A. (1987) and Article IV, Section 31, of the Code of Laws of the Grand Commandery of Idaho. He may then order the elective Grand Commandery Officers and the committees of Finance and Jurisprudence to convene at a time and place designated by him. Provided he and one other dais officer, the Grand Recorder/Treasurer, and two members of each of the aforementioned committees are present, they may transact the usual business of the Annual Conclave excepting the election of officers. NOTE: See Article III, Section 21, and Article XIII, Section 133 (Updated April 2009) (Updated April 2013)
- Section 73. Special Conclaves may be called by the Grand Commander and shall be called upon written request of a majority of the Constituent Commanderies. No business shall be transacted at such conclaves save as specified by the Grand Commander or set out in the request and except such as is stated in the Call.
- Section 74. The Annual Conclave may be a joint meeting in whole or in part with the other York Rite Grand Bodies as Combined Grand York Rite Sessions, and business conducted under a mutually agreed to Regulations of Agenda for Combined Grand York Rite Sessions, with rotating scheduled days, provided that:
- a. The Grand Council and Grand Chapter also agree to participate.
 - b. The Grand Commandery may withdraw from the Combined Sessions at any time on due notice of six months or more by action of the Grand Commandery in Conclave.
 - c. Approval of amendments to the Regulations of Agenda for the Combined Sessions may be made in the Combined Sessions with the reservation of the right of the Right Eminent Grand Commander of the Grand Commandery in Conclave to veto such amendments should the action be injurious to the Grand

Commandery authority, independence or for any just cause.

- Section 75. Annual Conclave Expense.
- a. Lodging and meals for invited guests shall be provided by the Grand Commandery in accordance with the published Gratuities Policy in effect at the time.
 - b. There shall be appropriation from the General Fund each year not more than the sum of two-hundred-fifty (\$250.00) dollars to assist the host Commandery to defray actual expenses of the Annual Conclave plus the amount actually expended. (April 2017)

ARTICLE IX CONDUCT OF CONCLAVES AND VOTING THEREIN

- Section 81. Each member (except Honorary Members) shall be entitled, when present at any Grand Conclave, to one vote in all the proceedings, except that the presiding Officer shall vote only in case of a tie. Such members, except Past Grand Officers, and Past Commanders may, if absent, vote by proxy; said proxy being also a member of the same Commandery and being present and producing a certificate signed by his principal. Unless otherwise provided herein, or by Grand Encampment Law, all questions shall be decided by a majority of all votes cast.
- Section 82. At all Conclaves of the Grand Commandery, the following Order of Business may be observed, subject to change by proper action of the Grand Commandery; provided, however, that reports of Committees may be received and acted upon any time prior to the Installation of Officers, which Installation shall be the last order of business, (except appointment of standing Committees) and may be public:
1. Convening of Grand Commandery
 2. Announcement of Committees
 3. Approval of Minutes of preceding Conclaves
 4. Address of Grand Commander
 5. Reports of Officers
 6. Reports of Committees
 7. General Business
 8. Election of Officers
 9. Installation of Officers
 10. Appointment of Standing Committees
 11. Adjournment
- NOTE: See Section 84
- Section 83. The minutes of the last Stated Conclave, and Special Conclaves, if any, shall be read unless the reading is dispensed with by unanimous consent of the Grand Commandery.
- Section 84. At the Stated Conclave, a preliminary report of the Committee on Credentials will be presented before the official reports of the Grand Officers for the preceding year

are presented and considered.

- Section 85. It is the duty of the Grand Commandery to examine the accounts of the Grand Treasurer and Grand Recorder, supervise the state and condition of its finances, and adopt such measures in relation thereto as it may deem necessary to increase, secure and preserve the same; and, to ensure the utmost punctuality on the part of every accounting officer in the safe-keeping and delivery of the funds and property of the Grand Commandery. It shall review at its Stated Conclave all reports of its Officers.
- Section 86. The Grand Master of the Grand Encampment, all Grand Commanders, (and their Representatives), and ALL PAST GRAND COMMANDERS OF ALL GRAND JURISDICTIONS are the ONLY Sir Knights entitled to be received under an Arch of Steel. NOTE: See Section 103
- Section 87. During a Conclave, Stated or Special, an appeal lies to the Grand Commandery from a decision of the Grand Commander, save on points of Order, all other times, the decision of the Grand Commander shall have full force and effect if documented in writing, but it must be reviewed by the Grand Commandery at its next Stated Conclave. If such decision involves the construction of the Laws of the Grand Encampment, or the Laws of the Grand Commandery, an appeal lies to the Grand Commandery.

ARTICLE X APPEAL TO THE GRAND ENCAMPMENT

- Section 91. An appeal may be taken to the Grand Encampment from any decision, or action of the Grand Commandery on questions arising as to the construction or effect of the Constitution, Statutes, or Rituals of the Grand Encampment. Such appeals shall be ordered by the Grand Commander and executed by the Grand Recorder.

ARTICLE XI ELECTION, APPOINTMENT, AND INSTALLATION OF GRAND COMMANDERY OFFICERS

- Section 101. *There shall be elected by ballot at the Annual Conclave of the Grand Commandery of Idaho from the members who are eligible by Law, Officers with Rank as follows and installed into office:

GRAND COMMANDER
DEPUTY GRAND COMMANDER
GRAND GENERALISSIMO
GRAND CAPTAIN GENERAL
GRAND SENIOR WARDEN
GRAND JUNIOR WARDEN
GRAND TREASURER
GRAND RECORDER

Section 102. The Grand Commander-elect shall appoint the following Grand Commandery Officers who will be installed for the ensuing year:

GRAND PRELATE
GRAND STANDARD BEARER
GRAND SWORD BEARER
GRAND WARDER
GRAND SENTINEL
GRAND MUSICIAN

For purposes of a traditional “progressive line”, the Grand Commandery “line” shall consist of the Grand Commander, Deputy Grand Commander, Grand Generalissimo, Grand Captain General, Grand Senior Warden and Grand Junior Warden.* (April 2023)

Section 103. Honorary Title of the Grand Commander shall be Right Eminent, of the Deputy Grand Commander shall be Very Eminent, and of the remaining Officers of the Grand Commandery shall be Eminent. The honorary title shall be used when an officer is addressed and shall immediately precede the Official Title, thus: “Right Eminent Grand Commander, Very Eminent Deputy Grand Commander, Eminent Grand Senior Warden.” When referring to an Officer, the honorary title shall immediately follow the name, thus: “Sir Knight John Doe, Right Eminent Grand Commander.” The official title shall be used by an officer only when necessary to designate his rank or official station, thus: “I am Sir Knight John Doe, Grand Commander.” NOTE: See Section 86 and 145

Section 106. Each officer shall take the following vow before being installed in accordance with the installation ceremonies prescribed by the Grand Encampment:

I, (Name), do promise and vow that I will support and maintain the Constitution, Statutes and Rituals of the Grand Encampment of Knights Templar of the United States of America, and the Constitution, Laws and Regulations of this Grand Commandery and that I will faithfully discharge the duties of the office to which I have been chosen, to the best of my ability.” NOTE: See Section 82

ARTICLE XII ADDITIONAL POWERS AND DUTIES OF GRAND COMMANDERY OFFICERS

Section 111. In addition to those general duties outlined in Article VI certain specific ones are hereinafter set out for Officers.

Section 112. The Grand Commander shall have the following powers and duties but the enumeration shall not be deemed a limitation thereof:

- a. To maintain a watchful supervision over all the Commanderies in his jurisdiction, and to see that the Constitution, Statutes, and Rituals, of the Grand Encampment and the Constitution, Laws and Regulations of the Grand

Commandery are duly and promptly observed.

- b. To appoint all committees and to fill all vacancies, such appointees to serve during his pleasure or until their successors have been appointed or elected and installed. NOTE: See Sections 121, 141 and 161
- c. To grant, during any recess of the Grand Commandery, dispensations for the formation of new Commanderies. A petition of nine or more duly qualified Knights Templar is required. NOTE: See Sections 43, 44, and 243
- d. During any recess of the Grand Commandery, to arrest the Charter or dispensation of a Commandery; or to suspend from his office any officer of the Grand Commandery, or of a Constituent Commandery, but in no case shall such suspension affect the standing in the Order of such Officer or his membership in the Commandery. The Grand Commander shall report his action in full at the next Conclave of the Grand Commandery for its final action.
- e. To visit and preside in any Commandery within his jurisdiction and to give such instructions and directions as the Good of the Order may require, always adhering to the Constitution, Statutes, and Rituals of the Grand Encampment, and the Constitution, Laws, and Regulations of the Grand Commandery.

Section 113. The Deputy Grand Commander, in the event of the absence of the Grand Commander, or his inability to perform the duties of his Office, shall act as Grand Commander. He shall perform such duties as may be assigned to him by the Grand Commandery or the Grand Commander. NOTE: See Section 54

Section 115. The Grand Treasurer shall perform such duties as are prescribed by the Constitution and Statutes of the Grand Encampment, and the Laws of the Grand Commandery.

- a. He may be required to give bond executed by a surety company authorized to issue bonds in Idaho for the faithful performance of his duties in such amount as may be approved by the Grand Commandery and deliver said bond to the Grand Commander.
- b. Unless otherwise directed by the Grand Commandery he shall invest, from time to time, at the request of the Grand Recorder, all moneys as may become into his hands, belonging to the Grand Commandery, in some responsible bank, or trust company, the same to be under his control, and shall maintain auditable ledgers thereof.
- c. He shall render to the Grand Commandery at its Stated Conclave a true and correct accounting of all moneys received, and the earnings thereof from investments. He shall, when required, meet with the Grand Commandery Officers and Committees, with the books and all necessary documents relating to his office.
- d. He shall countersign NO CHECKS except in pursuance of an appropriation voted by the Grand Commandery.

Section 116. The Grand Recorder shall perform such duties as are prescribed by the Constitution, and Statutes of the Grand Encampment, and the Laws of the Grand Commandery.

- a. He may be required to give bond executed by a surety company authorized to

issue bonds in Idaho, for the faithful performance of his duties in such amount as may be approved by the Grand Commandery and deliver said bond to the Grand Commander.

- b. He shall attend all Conclaves of the Grand Commandery, keep accurate minutes of the transactions, and cause the same to be printed under its direction.
- c. He shall issue a notice to each member of the Grand Commandery to attend the Stated, or Special Conclaves. In the notice of Special Conclaves, he shall include a statement of the business to be brought before the Grand Commandery. He shall issue a summons when directed by the Grand Commander, or the Grand Commandery. Notice to the Constituent Commanderies shall be deemed sufficient notice to its Past Commanders.
- d. He shall have charge of the Seal of the Grand Commandery and attest all papers requiring the same.
- e. He shall, on or before July 1 of each year, forward to the Grand Encampment the Annual Returns and such an amount as may be prescribed by the Grand Encampment as dues and assessments, if any, for each member of its Constituent Commanderies as shown by the return of this Grand Commandery at its Stated Conclave next before July 1.
- f. He shall send promptly to the Grand Recorder of the Grand Encampment two copies of the announcement and notice of death of members of the Grand Encampment which may occur within his jurisdiction, giving the date of birth and death, together with the character of his official and other service.
- g. He shall transmit annually to the Grand Master and the Grand Recorder of the Grand Encampment copies of all proceedings and of the Laws adopted by the Grand Commandery.
- h. He shall communicate annually to the Grand Master, the Grand Recorder of the Grand Encampment, and to the Grand Recorders of each of the other Grand Commanderies, the rolls of Officers of the Grand Commandery, and such other matters as may give information of the condition of the Order in the jurisdiction, or may conduce to the general good of the Order.
- i. He shall be reimbursed for such expenses as may be fixed by this Grand Commandery.
- j. The Grand Recorder shall deposit all moneys as may come into his hands, from time to time, in some responsible bank or trust company and shall maintain accounts and ledgers of all such moneys, and shall present these to the Grand Commander, or the Grand Commandery, annually or at such times as requested.
- k. He shall initiate all checks drawn on the Grand Commandery accounts, and present them to the Grand Treasurer for counter-signatures, except as provided in sub-paragraph (1) following:
 - l. Select committees reviewing and updating the Constitution, Laws, or Regulations, shall transmit same, after approval of the Annual Conclave of the Grand Commandery, to the Grand Recorder for printing and distribution.
- m. *Furnish each Commandery with their Annual Returns completed with the exception of Page 2, which the Commandery will complete. The Annual Returns will be reviewed by the Recorder. If any changes are required, they will be reported in an updated Monthly Report for which the action happened.*
(*April)

ARTICLE XIII STANDING COMMITTEES

Section 121. Immediately after his installation the Grand Commander shall appoint Standing Committees as follows:

JURISPRUDENCE	5 members
FINANCIAL REVIEW	1 member Joint YR Committee
FINANCE.....	5 members
KNIGHT TEMPLAR EDUCATIONAL FOUNDATION	5 members
PREPAID LIFE MEMBERSHIP INV. COMM ...	1 member Joint YR Committee
MEMBERSHIP	1 member Joint YR Committee
PATRIOTIC ACTIVITIES	3 members
TIME AND PLACE.....	1 member Joint YR Committee
RESOLUTIONS.....	3 members
UNFINISHED BUSINESS	3 members
CHARTERS AND DISPENSATIONS.....	3 members
KNIGHT TEMPLAR EYE FOUNDATION.....	3 members
IDAHO SUPPLEMENT	3 members
HOLY LAND PILGRIMAGE	3 members
NECROLOGY	3 members
APPEALS AND GRIEVANCES.....	3 members
YORK RITE ASSOCIATION AND UNITY	3 members

(Updated April 2017)

- a. Special Committees may be appointed at the will and pleasure of the Grand Commander. Such Special Committees expire at the next Annual Conclave of the Grand Commandery unless carried over by the newly installed Grand Commander. (Updated April 2017)
- b. Any subject may be referred to such committee as the Grand Commander of the Grand Commandery deems proper and it shall make a report in writing and submit a complete report of its activities and recommendations to the next Stated Conclave.
- c. Unless otherwise provided, the first named shall be the Chairman. NOTE: See Section 112b
- d. ‘All Joint, Standing and Conclave Committee Reports, with the exception of the Jurisprudence, Credentials, Visitors and Tellers Committee Reports, will be submitted in writing to the Grand Recorder no later than 1 March. Session Committee reports will be submitted in writing to the Grand Recorder no later than 15 May.’ (Updated Aril 2017)

Section 122. The Jurisprudence Committee shall consist of five members. It shall consider all decisions upon questions of Templar Law and usage reported by the Grand Commander and such other matter as may be referred to it by him or by the Grand Commandery, and its conclusions, and recommendations shall be reported to the Grand Commandery. The committee, when called upon, shall give opinions on the legislative, judicial and executive functions of the Grand Commandery and the

Constituent Commanderies, and on the prerogatives, powers and duties of the Officers and members thereof. It shall advise on all questions of Templar Law and report upon all proposed amendments to the Constitution, Laws and Regulations.
NOTE: See Section 411 (Updated April 2017)

Section 123. The Committee on Financial Review shall perform a financial review of the books, records and funds of the Grand Treasurer, Grand Recorder, Life Membership Investment Fund and the Educational Foundation Fund prior to each Annual Conclave and present a written report of their audit to the Grand Commandery at the next Stated Conclave. 'A financial review will also be conducted of the Grand York Rite Sessions Account, to be completed no later than 30 June following the Annual Conclave and a written report made at the next Annual Conclave.' (April 2017)

Section 124. The Finance Committee shall consist of five members; each member shall serve a five-year term. The Grand Commander-elect shall appoint one member each year. Should a vacancy occur due to death or incapacity, he shall then make an appointment for the unexpired term.

- a. It shall be the duty of this committee to recommend for the adoption of the Grand Commandery such appropriations as may be necessary for the operation of the Grand Commandery during the ensuing Templar fiscal year, and the expenses of the Annual Conclave, as follows:
 - (1) Host Commandery Conclave expense
 - (2) Visiting Dignitary expense
 - (3) Dedicated Fund appropriations
 - (4) Proposed budget for the following fiscal year
 - (5) General Fund per-capita tax
 - (6) Other fiscal duties as necessary
- b. Make a report of its findings and proposals in writing to the Annual Conclave of the Grand Commandery.
- c. No appropriation of funds shall be made until the proposal thereof has been referred to the Finance Committee, and its report made thereon, except that from January 1 to the end of the Annual Conclave, necessary funds may be expended at the same level as for the previous fiscal year.
- d. One member of this Committee will represent the Commandery interest among those appointed on any joint York Rite Committee that may compute any amount of reimbursement of expenses to Commandery members or Guests.
NOTE: See Section 191

Section 125. The Necrology Committee shall consist of not less than three members, appointed by the Grand Commander-elect to serve until the close of the next Stated Conclave. It shall report at the next Stated Conclave of the Grand Commandery, the death of each member occurring since the last Stated Conclave, with suitable Memorial to the Templar dead.

- a. The Grand York Rite Committee Report on Necrology, and the Broken Triangle and Memorial will be accepted as the Committee's Report, so long as that Joint Committee actively functions and completes the Committee's objectives.
- Section 126. The Knights Templar Educational Foundation Committee shall consist of five members. In case of death or other permanent vacancy he shall appoint another member for the remainder of the unexpired term.
- a. Said Committee shall each year designate its Chairman, Treasurer and Secretary. The Treasurer shall be custodian of the funds and shall pay warrants drawn by the Secretary, when authorized by the Chairman. It shall make a complete report of all loans, receipts, expenditures and other matters of determination at the next Stated Conclave. The Treasurer and Secretary shall give bond as ordered by the Committee.
- Section 127. The Committee on Charters and Dispensations shall report to the Grand Commandery for Dispensations or Charters which may have been arrested. It shall also report upon all matters connected with the general subject of Charters and Dispensations which are referred to it. (Aril 2017)
- Section 128. The Prepaid Life Membership Investment Committee shall consist of the following Sir Knights: One member, a Sir Knight who is a Commandery Prepaid Life Member, shall be appointed by the Grand Commander, and the Grand Treasurer and Grand Recorder shall be ex-officio members. The appointed member shall serve a term of one year, or until the close of the next annual Conclave. NOTE: See Regulation M1, c1 through c51
- Section 129. The Patriotic Activities Committee shall encourage the love and devotion of this Nation, zealously support and defend its interests in the Constituent Commanderies of Idaho, and their members.
- Section 130. The Membership Committee is to encourage and increase membership in the Constituent Commanderies through programs, training, activities and education. This Committee shall recognize the Commandery that has the greatest percentage gain in membership each year.
- Section 131. The York Rite and Unity Association Committee shall encourage cooperative activities, promote companionship, harmony, accord and uniformity of purpose among York Rite masons.
- Section 132. The Knights Templar Eye Foundation Committee shall perform its humanitarian service to all who may apply for assistance within the guidelines of the Foundation. It shall publicize, educate and give guidance to the Constituent Commanderies so the great work can be carried on. It shall encourage the Eye Foundation Life Sponsorship and other Foundation bequests among the Sir Knights.
- Section 133. The Time and Place Committee shall confer with the Time and Place Committees of both the Grand Chapter and Grand Council to determine a mutually agreeable

location at which to site the Grand York Rite Annual York Rite Sessions for the second year following. It shall be within the purview of the Time and Place Committee to solicit or reject an invitation from any Constituent Commandery to host the Grand York Rite Annual Sessions. NOTE: Se Article III, Section 21

- a. To promote peace and harmony, interest and attention, the Grand York Rite Bodies of Idaho shall adhere to the following rotation of meeting schedule, which will repeat every three years, until changed by joint action of the Grand Bodies.

In 2007, a joint business session of the Grand York Rite Bodies will be held on Friday morning with the Grand Commandery in charge, the Grand Commandery will meet on Friday afternoon, the Grand Council will meet on Saturday morning, and the Grand Chapter will meet on Saturday afternoon.

In 2008, a joint business session of the Grand York Rite Bodies will be held on Friday morning with the Grand Council in charge, the Grand Council will meet on Friday afternoon, the Grand Chapter will meet on Saturday morning, and the Grand Commandery will meet on Saturday afternoon.

In 2009, a joint business session of the Grand York Rite Bodies will be held on Friday morning with the Grand Chapter in charge, the Grand Chapter will meet on Friday afternoon, the Grand Commandery will meet on Saturday morning, and the Grand Council will meet on Saturday afternoon.

Section 134. The Resolutions Committee shall prepare, submit and *present* to the Grand Commandery such resolutions as may be proper relative to the affairs of this Grand Body when requested by the Grand Commander, the Grand Commandery, elected Grand Officers and Grand Committees, or by a Constituent Commandery.

- a. This Committee may also be called upon to do research and planning for the Grand Commandery. (April 2017) (*April 2021)

Section 135. The Unfinished Business Committee shall examine the Proceedings of the last Annual Convocation and make a written report on any business left unfinished.

- a. At each current Conclave it may orally call to the attention of the Grand Conclave any matters that are undisposed of at the time.
- b. The Grand Recorder shall be an ex-officio member of this committee. (April 2017)

Section 136. The Idaho Supplement Committee shall prepare and submit monthly articles for the Knight Templar Magazine for the Idaho news insert. This Committee shall be appointed yearly. (April 2017)

Section 137. The Holy Land Pilgrimage Committee shall coordinate with each Commandery for

recommendations for ministers to be sent to the Holy Land. Assist in preparing the recommendation for submittal and follow-up with Grand Encampment. (April 2017)

Section 138. The Committee on Appeals and Grievances shall investigate all appeals and grievances submitted to it and report its conclusions and recommendations to the Grand Commandery. (April 2017)

ARTICLE XIV CONCLAVE COMMITTEES

Section 141. At least thirty days before each Stated Conclave the Grand Commander shall appoint the following committees of three or more members each. The first named shall be the Chairman thereof:

- a. Appointments of Sir Knights to Join York Rite Committees may be as few as one, if the Grand Commander so chooses.
- b. Conclave Committees having no business before them shall be dismissed by the Grand Commander, after the opening of the Annual Conclave.

Section 145. The Committee on Distinguished Visitors shall receive, entertain and introduce to the Grand Commandery all Distinguished Visitors at any Conclave thereof and see that they are properly escorted and received into the Asylum. NOTE: See Section 103

Section 146. The Courtesy and Acknowledgment Committee shall prepare separate resolutions acknowledging and expressing gratitude for any special favors of kindness received by the Grand Commandery during the past year from individuals or organizations. These will be prepared for the signature of the proper persons and read in the Conclave but not printed in the minutes or proceedings except to record the fact a letter was sent.

Section 147. The Tellers Committee shall tally all votes taken by ballot and report the results to the Grand Commandery. The Committee shall ensure that each such ballot is destroyed after report and acceptance by the Grand Commandery.

Section 148. The Credentials Committee shall examine the credentials of all claiming the privileges of membership and make a report to the Grand Commandery on forms furnished by the Grand Recorder. The Committee shall distribute ballots as authorized by law. (Updated April 2018)

ARTICLE XV SPECIAL COMMITTEES

Section 161. The Grand Commander shall appoint and define the function of such special committees as shall be ordered by the Grand Commandery or in his opinion he shall deem proper. Special Committees shall report to the Grand Commander and the

Grand Commandery when, as required, by either of them.

ARTICLE XVI BOARD OF INSPECTION

- Section 171. The Deputy Grand Commander, the Grand Generalissimo and the Grand Captain General, shall be the Board of Inspection.
- a. It shall be their duty to provide all rules and regulations for inspections, drills and contests. NOTE: See Regulations R1, T1 and U2
 - b. They shall provide a system of markings for such inspections, drills and contests; arrange the dates for inspections thereof through the Chairman and provide inspectors with proper instructions.
 - c. They shall notify all the Commanderies of their rules and regulations, or any change therein, NOT LESS THAN 90 DAYS prior to the date of inspection.
 - d. They shall be the judges of all Drills and Contests during the Conclaves of the Grand Commandery.
 - e. All Rules and Regulations made by said Board shall be binding upon all officers and Commanderies until changed by said Board or the Grand Commandery, provided that such rules and regulations are in conformity with Templar Laws.
 - f. All travel and other expenses shall be paid by the Grand Commandery, all local hotel and other expenses of inspectors shall be paid by the Commandery inspected.
 - g. In case of the absence or inability of any member of the Board, the Grand Commander shall detail some competent Sir Knight to fill the vacancy. He may also detail others to judge contests.

- Section 172. The Battle Streamer is the award for the Commandery winning the inspection competition each year. The Battle Streamer is to be six feet long folded in the middle, made of red satin ribbon two inches wide and with the year in white 1 ½ inch letters upon it.
- a. Second Place Inspection Award shall be of 1 ½ inch wide blue satin ribbon, three feet in length, with the year lettered in gold 1 inch wide.
 - b. Third Place Inspection Award shall be of 1 ½ inch wide white satin ribbon, three feet in length with the year lettered in gold 1 inch wide.
 - c. All other Commanderies participating in the Inspection Program shall receive a Battle Streamer of light blue satin 1 ½ inches wide, lettered with the year in 1 inch gold letters.

ARTICLE XVII GRAND REPRESENTATIVES

- Section 181. It is the duty of the Grand Representatives to attend ALL Stated Conclaves of the Grand Commandery, to welcome, vouch for, and introduce Knights from the jurisdictions which they represent, and see to their comfort while in attendance at the Grand Commandery, to communicate with their Counterparts of the Grand

Commanderies which they represent and to encourage mutual good will and friendship.

Section 182. When a Grand Representative of a sister jurisdiction near this Grand Commandery fails to attend THREE consecutive Conclaves, without good cause, the Grand Recorder shall so inform the Grand Commander.

ARTICLE XVIII REVENUE OF THE GRAND COMMANDERY

Section 191. The revenue of the Grand Commandery of Knights Templar of Idaho shall be derived as follows:

- a. For each dispensation for a New Commandery, \$100.
- b. For each Knight Templar created, \$5.50
- c. The annual per-capita assessment for each member in good standing in Constituent Commanderies carried on the rolls as of December 31st. (Updated April 2015)
- d. The annual assessment of \$1.00 per member for the Eye Foundation shall not be paid for the members whose dues have been remitted and those who have purchased Life Sponsorship Certificates. The above amounts shall be apportioned to the various funds of Grand Commandery. (Updated April 2015)

Section 192. The fiscal year of this Grand Commandery shall extend from January 1, to December 31st each year, both dates inclusive.

ARTICLE XIX GRAND ENCAMPMENT REPRESENTATION (April 2017)

Section 195. To ensure Representation of the Grand Commandery of Knights Templar of Idaho at the Triennial Conclave of the Grand Encampment of Knights Templar of the United States of America, a Triennial Fund has been established.

- a. This fund will be divided equally, up to the sum of seven-hundred-fifty (\$750.00) dollars each, to the incoming Grand Commander, Deputy Grand Commander, Grand Generalissimo, Grand Captain General and Grand Recorder/Treasurer upon submission of their Triennial attendance expenses to or exceeding the allowance. (Updated April 2009 and 2013)
- b. To ensure representation, should only one of these Principal Officers be attending the Triennial, the Grand Recorder shall be a first alternate, remuneration still to be as defined in paragraph a.
- c. Should none of the above elect to attend the Triennial Assembly of the Grand Encampment, two Past Grand Commanders will be given the opportunity to represent the Grand Commandery of Idaho at that Assembly, beginning with the most Junior and progressing to the most Senior, until two Representatives have been selected, remuneration to be as defined in paragraph a.

**BYLAWS
PART TWO
PERTAINING TO CONSTITUENT
COMMANDERIES**

**ARTICLE XX
CONSTITUENT COMMANDERIES – HOW FORMED**

- Section 211. A Commandery in this jurisdiction is formed during the recess of the Grand Commandery under letters of dispensation from the Grand Commander, or it may exist by virtue of a dispensation or charter issued by the Grand Commandery. It possesses only those powers and rights which are delegated to it by authority under which it is formed or held.
- Section 212. Consolidation of Commanderies is governed by the Constitution and Statutes of the Grand Encampment, 9, 46, Chap 9, Section 169.
- Section 213. No dispensation for a new Commandery shall be issued, except upon the petition of nine or more Knights Templar.
- a. Petitioners for a new Commandery, if members of a Commandery, need not demit there from.
 - b. Such petitioners as are Demitted, shall file their Demits and such as are members of a Commandery shall file their Certificates of Good Standing with the petition. Certificates of Good Standing for the above purpose may be issued by the Recorders of Commanderies under the Seal of the Commandery, showing that the member to whom same is being issued has paid his dues for at least three months in advance of the date of issue.
 - c. Petitions with their accompanying Demits and Certificates of Good Standing shall be filed in the office of the Grand Recorder, after action thereon by the Grand Commander or Grand Commandery, whether such action has been favorable or unfavorable.
 - d. If the action has been favorable, the same shall be reported by the Grand Recorder to the Commanderies issuing Certificates of Good Standing; if the action has been unfavorable, all Demits which accompanied the petition shall be returned by the Grand Recorder to the Knights to whom they had been issued, and all Certificates of Good Standing shall be cancelled and returned to the Recorder of the Commanderies which issued them.
 - e. Any signer of a petition for dispensation may dissolve his connection with such new Commandery before a Charter is granted and thereupon his conditional Demit shall be cancelled and returned by the Grand Recorder to the Commandery that issued it and his membership revived in the old Commandery.
 - f. The Dispensation shall not be issued unless the petition shall ask such favor under a distinctive Templar name, nor until a fee therefore of One Hundred (\$100) Dollars shall have been paid to the Grand Recorder, not until the letters

of dispensation have been countersigned by him and attested by the Seal of the Grand Commandery.

- g. In case the dispensation is granted, all papers in connection therewith shall be filed in the office of the Grand Recorder and when the Charter is granted, the Grand Recorder shall duly notify each Commandery, granting a Certificate of the change of membership as provided in the next paragraph.
- h. After a Dispensation is granted to form a new Commandery, the membership of the Knights who petitioned therefore remains in abeyance as to the old Commanderies to which they belonged when signing the petition. They must become active members of the Commandery, while under dispensation and when a Charter is granted and the Commandery constituted, they continue to be members of the new Commandery and cease to be members of the old one from the date of the Charter.
- i. As soon as convenient after the Grand Commandery shall have granted the Charter, the Grand Commander, or his proxy, shall convene the Knights of the new Commandery, open the same and preside at an election of Officers. Immediately thereafter, he shall install the Officers chosen, giving them such instructions as he deems needful and proper and shall require the Recorder forthwith to return to the Grand Commander a roster of the elected Officers, with the time of the Stated Conclave.
- j. No Commandery can be constituted until it is provided with a suitable Asylum properly furnished.

Section 214. The Grand Commander may issue his proxy to any member of this Grand Commandery to constitute a Commandery which has been granted a Charter.

ARTICLE XXI POWERS AND DUTIES OF COMMANDERIES UNDER DISPENSATION

Section 221. A Commandery under dispensation has the same jurisdiction and the same rights and powers as a Chartered Commandery, except that its Officers cannot be elected or installed, nor can it be represented in Grand Commandery until it has been Constituted.

Section 222. Knights created in a Commandery under dispensation are members thereof and sustain the same relation to it and other Knights Templar as those Knighted in Chartered Commanderies.

Section 223. All Commanderies under dispensation shall return said dispensation and all books, papers and reports to the Grand Commandery at the next succeeding Annual Conclave and after returning said dispensation, shall not meet or conclave for any purpose or action until after such Commandery shall have been duly constituted and its Charter delivered.

Section 224. A Commandery under Dispensation shall pay no dues or assessments to the Grand Commandery until after it has been constituted.

**ARTICLE XXII
SEAL**

Section 231. Every Chartered Commandery shall have a seal with the name and number of the Commandery engraved thereon and an impression of which shall be deposited with the Grand Recorder.

**ARTICLE XXIII
POWERS AND DUTIES OF CHARTERED COMMANDERIES**

Section 241. Except as provided in Section 242, a Commandery has the exclusive right to receive petitions from those within its jurisdiction, possessing the necessary qualifications, to elect petitioners by unanimous vote only and to confer the Orders upon them. NOTE: See Section 321 and Regulation J2

Section 242. A Commandery may accept a petition without waiver under the following circumstances:

- a. It is the Commandery whose Asylum is located nearest to the petitioner's duty station, irrespective of the Grand Commandery boundaries, provided the person serves in the active Army, Navy, Air Force, U.S. Public Health Service, U.S. Coast and Geodetic Survey or the National Aeronautical Space Agency of the United States of America.
- b. Petitioner must have resided within the jurisdiction of the Commandery as outlined above for at least six months prior to the date of the petition. In event of a violation of this Section the Commandery offending shall pay to the Commandery having territorial jurisdiction the fees received for such admission and be subject to such other penalties as may be provided by Law. NOTE: See Section 324

Section 243. Before a Commandery can be formed or opened there are these prerequisites:

- a. A Commandery consists of at least three Knights Templar hailing from at least three separate Commanderies and acting under a lawful warrant, or,
- b. At least nine Knights Templar acting under a lawful dispensation or charter.
- c. A Knight Templar is a Mason upon whom the Order of the Red Cross, Knight of Malta and Order of the Temple have been conferred in the order named by an organization recognized by the Grand Encampment as having authority to confer the same.

**ARTICLE XXIV
QUORUM**

Section 251 A quorum for transaction of business shall consist of Five members entitled to vote therein, including an Officer authorized to open the Commandery. A quorum for the conferral of the Orders shall consist of Nine, composed of at least Five members

entitled to vote therein, including an Officer authorized to open the Commandery; the remaining Four may be members of other Commanderies. If there are not nine or more Sir Knights present and the Commandery is opened with five members, the Short-Form Opening in the 2019 Ritual shall be used. (Updated April 2019, 2022)
NOTE: See Section 243

ARTICLE XXV CONCLAVES

- Section 261. Conclaves of the Commanderies are either Stated or Special.
- Section 262. Stated Conclaves shall be held at least monthly at such place as may be specified in the dispensation or Charter or otherwise provided for by Law and at such time as may be designated in its Bylaws. When such Stated Conclaves are held jointly with a Royal Arch Chapter and/or a Council of Cryptic Masons, such meeting must be opened in full Commandery form not less than three (3) times each year.
- Section 263. Special Conclaves may be called by the Commander or set by action of the Commandery. They shall be held for the conferring of Orders or such business as may be prescribed by Law and at the place for the Stated Conclaves; provided, that the Grand Commander may authorize the holding of such Conclaves for the conferring of the Orders at a place other than that specified in the Charter or dispensation. The notice or summons for all Special Conclaves shall specify the business to be transacted and none other shall be considered in such Conclaves. The manner and time of the notice shall be such as directed by the Commander.
- Section 264. When the Stated Conclave shall fall on a legal holiday, or the day preceding or following such holiday, or upon the date set for the Annual Sessions of the Grand York Rite Bodies of Idaho, the Northwest York Rite Conference, the Annual Sessions of the Grand Lodge of Idaho, A.F.&A.M., or any scheduled Grand Lodge District meeting, i.e., District Deputy Meeting and Spring Educational Meeting, the Eminent Commander of a Commandery may advance or postpone the date of such Stated Conclave without dispensation, provided, that all resident members of the Commandery are notified in writing at least ten days prior to such changes. (Updated April 2011)

ARTICLE XXVI CONDUCT OF CONCLAVES AND VOTING THEREIN

- Section 271. All business of the Commandery must be transacted in the Asylum and at a Stated Conclave, or at a Special Conclave of which due notice stating the nature of the business to be transacted shall have been given to each member of the Commandery.
- Section 272. Except as otherwise provided herein or by the Constitution and Statutes of the Grand Encampment, all questions shall be determined by a majority vote. The presiding Officer shall only be entitled to a vote in case of a tie.

ARTICLE XXVII
APPEALS FROM THE COMMANDER’S DECISION

- Section 281. No appeal shall lie to the Commandery from a decision of the Commander.
- Section 282. When the decision involves the construction or effect of the Constitution, Statutes, Rituals of the Grand Encampment, or the Laws of the Grand Commandery, or Bylaws of the Commandery, an appeal may be taken to the Grand Commandery by a Constituent Commandery but, pending the decision of the appeal, such ruling of the Commander shall be in full force and effect.

ARTICLE XXVIII
ELECTION, APPOINTMENT AND INSTALLATION
OF COMMANDERY OFFICERS

- Section 291. There shall be elected at the first Stated Conclave in November, Officers with the rank as follows:

Commander
Generalissimo
Captain General
Treasurer
Recorder

- Section 292. The following Officers shall be appointed by the Commander-elect:

Senior Warden
Junior Warden
Prelate
Standard Bearer
Sword Bearer
Warder
Sentinel

- Section 293. Officers shall be installed prior to January 15th, but not before the conclusion of business of the Stated Conclave in December. Installation shall be in accordance with the Ceremonies prescribed by the Grand Encampment.

- Section 294. Elected Officers shall remain in their offices until their successors have been elected and installed. Appointive officers shall hold office at the pleasure of the Commander.

- Section 295. Each Officer of a Commandery before entering upon the discharge of the duties of his office shall take the following vow: “I (Name) do promise and vow that I will support and maintain the Constitution, Statutes and Rituals of the Grand

Encampment of the United States of America; the Constitution, Laws and Regulations of the Grand Commandery of this jurisdiction; and the Bylaws of this Commandery; and that I will faithfully discharge the duties of the office in which I am about to be installed, to the best of my ability.”

- Section 296. Subject to the provisions of Section 313, the Grand Commander may authorize a special election to fill vacancies in Commandery offices. A vacancy in an elective office cannot be filled except by dispensation from the Grand Commander.
- Section 297. The honorary title of the Commander is “Eminent” and the official title is “Commander.” The honorary title of other officers and members of the Order is “Sir Knight.” The honorary title shall be used in addressing or referring to an officer and when so used shall immediately precede the official title, e.g. “Eminent Commander”, “Sir Knight Captain General”, etc. The title of each and every Knight Templar, when addressed or referred to by either or both of his Christian, or surnames is “Sir Knight” without any prefix thereto and “Sir Knight” is the title to be applied to any assemblage of Knights Templar.
- Section 298. The precedence of rank shall be that order in which they are listed in Sections 291 and 292 except that the Past Commanders according to seniority of service shall be ranked immediately below the Captain General.
- Section 299. Any Commandery may, in its Bylaws, provide that the offices of its Treasurer and Recorder may be combined into the one office of Recorder, and when so combined, the Recorder shall perform the duties of the Treasurer.
- Section 300. The Recorder of each Commandery shall, immediately after the Installation of its officers for the ensuing year, make a report to the Grand Recorder on blank forms furnished by the Grand Recorder.
The report will show:
a. Name, office, mailing address, phone number and email address (if available) of both elected and appointed officers. (Updated April 2017)

ARTICLE XXIX POWERS AND DUTIES OF COMMANDERY OFFICERS

- Section 311. The powers and duties of Officers shall be such as are traditionally appropriate to their respective stations or are assigned to them by the Commander or the Commandery. In addition to those general duties, certain specific ones are hereinafter set out.
- Section 312. It is the duty of the Commander of a Constituent Commandery to attend all Conclaves of the Grand Commandery and to ensure:
a. That the officers and members of his Commandery duly observe the Bylaws and Regulations of the Commandery; the Constitution, Laws and Regulations of the Grand Commandery and the Constitution, Statutes and Rituals of the

Grand Encampment. NOTE: See Article XXVII

- b. That accurate records are kept and just accounts rendered and such accounts audited annually.
- c. That regular returns are made upon proper blanks furnished by the Grand Commandery annually and that the annual dues are promptly paid. NOTE: See Section 191.

Section 313. It is the duty of the Generalissimo and Captain General to attend the Conclaves of the Grand Commandery. In case of the temporary absence, disability, removal, or mental or physical incapacity of the Commander, the Generalissimo shall act as Commander. In case of like disability of both Commander and Generalissimo, the Captain General shall act. In case of the death, permanent removal from the jurisdiction precluding the performance of the duties of his office, or the permanent mental or physical disability of the Commander, the Generalissimo shall succeed to the office and be installed. In case of like disability of the Generalissimo or his advancement as above provided, the Captain General shall succeed to the office and be installed. In case of like disability of the Captain General, or his advancement as above provided, the office shall be vacant and the Grand Commander shall issue a dispensation for an election to fill the vacancy and any other that may occur in consequence thereof. In case of like disability of all three officers, a dispensation may be issued for special election to fill the vacancies and any others which may result there from, pending which the Junior Past Commander able to serve shall act as Commander. The Grand Commander may vary this procedure for reasons he may deem sufficient and may issue a dispensation to fill any vacancy.

Section 314. It is the duty of the Treasurer to perform such duties as are prescribed by the Constitution and Statutes of the Grand Encampment, the Constitution and Laws of the Grand Commandery and the Bylaws of his Commandery.

- a. He shall, under the direction of the Commandery, invest from time to time all such moneys as may come into his hands, belonging to the Commandery.
- b. He shall render to the Commandery annually a true and perfect account of his doings in this respect together with an account of all moneys received and earnings thereof accrued from investments and the amount disbursed by him and shall submit his doings for inspection by the Finance Committee and Commander. He shall pay out no money except upon warrant or order of the Commander, attested by the Recorder, and in pursuance of an appropriation voted by the Commandery.
- c. The Treasurer may be required to give bond with sureties in such form and amount as shall from time to time be determined by the Commander, who shall judge and approve of the sufficiency of such bond and sureties, and who shall keep and preserve the same.

Section 315. It is the duty of the Recorder:

- a. To give notice of all Conclaves. Notice of Special Conclaves shall state the

business to be transacted.

- b. To issue summons when directed by the Commander of the Commandery.
- c. To keep accurate minutes and records of all the transactions of the Commandery, which should be written, including a list of the officers, members and visitors present at each conclave.
- d. To collect all dues and assessments and other moneys due to the Commandery and promptly turn over the same to the Treasurer.
- e. To have in charge the Seal of the Commandery and affix it to all papers requiring the same.
- f. To keep correct accounts of the dues of all members of his Commandery and all other Commandery moneys received.
- g. To report annually to the Grand Recorder, on file not later than February 15th of each year, the roll of Officers, the members on the roll December 31st, the names of those who have been Knighted, demitted and reinstated during the year, the names of those having died, having been suspended or expelled during the year, and such other matters as may conduce to the general Good of the Order. Such Annual Returns shall be submitted on forms furnished by the Grand Recorder.
- h. All per-capita dues and assessments to the Grand Recorder shall accompany the Annual Returns. Returns submitted after February 15th shall be considered late, and a fine of twenty-five (\$25.00) shall accompany the Returns.
- i. To regularly transmit to the Grand Recorder copies of all Bylaws and Regulations adopted by his Commandery.
- j. To submit his books for examination whenever required to do so by his Commander, or Commandery, or by the Grand Commandery.
- k. To collect all dues before delinquent and use every effort to prevent delinquency.
- l. To give bond with sureties in such form and amount as may be determined by the Commander who shall judge and approve of the sufficiency of such bond and sureties and who will keep and preserve the same.
- m. Whether any Conclaves are held or not, the Monthly Activity Report shall be filed in the office of the Grand Recorder. The monthly report shall contain the information required on the form or 'No Change' and shall be postmarked by the 25th of the month.
- n. Within Thirty-days (30) of receipt of the entire roster from the Grand Encampment by the Grand Recorder, a copy of the Constituent Commanderies reviewed roster shall be on file in the Grand Recorder's office.
- o. *To send a copy of the IRS Acknowledgement of 990 tax filing to the Grand Recorder, no later than 30 days after the annual 990 filing.* (*April 2021)

ARTICLE XXX

QUALIFICATIONS FOR THE ORDERS

Section 321. The Orders of Knighthood shall be conferred only upon candidates who possess the qualifications for membership fixed by the Statutes of the Grand Encampment.

Section 322. Until the three Orders of Knighthood have been conferred upon an applicant he is

not possessed of the necessary qualifications for membership and is not therefore subject to the payment of dues.

- Section 323. No Commandery shall confer the Orders of Knighthood upon anyone who has not previously received in a lawful manner the degree of Master Mason, Royal Arch Mason, and Select Master, nor upon anyone who is not at the time a member in good standing of a lawful Masonic Lodge, Royal Arch Chapter, and Council of Cryptic Masons.
- Section 324. The Petitioner for the Orders must have resided within the jurisdiction of the Grand Commandery for at least one year and within the jurisdiction of the Commandery for at least six months prior to the date of the petition, except as otherwise provided in Section 242 hereof. NOTE: See Article XXXI and Regulation J2
- Section 325. The Ballot upon the petition for the Orders or for membership must be secret and unanimous. The reason for casting a black ball cannot be disclosed or inquired into.
- Section 326. Any Companion of the Red Cross, or Knight of Malta is qualified to receive the remaining Orders unless found unworthy, after trial, on Charges duly preferred, as provided by the Laws of the Grand Encampment. NOTE: See Sections 243c, 381 and 382
- Section 327. Unless a candidate elected to receive the Orders shall present himself within 12 months after receiving notice of his election, the petition shall be void and he shall forfeit the fee unless the Commandery shall otherwise direct.

ARTICLE XXXI PETITIONS

- Section 331. Petition for the Orders shall be made on printed forms furnished by the Grand Commandery and shall state:
- a. The Lodge in which the petitioner received the degrees, the Lodge in which he is affiliated; the Chapter in which he received or is to receive the Degrees and the Chapter in which he is or will be affiliated; the Council in which he received or is to receive the Degrees and the Council in which he is or will be affiliated.
 - b. Full name, date of birth, residence and occupation.
 - c. The facts of his qualifications and residence required by Sections 321 and 324.
 - d. The Petitioner shall declare that he is a firm believer in the Christian Religion and that he has read the petition and has personally signed the same. NOTE: See Section 361
- Section 332. The petition must be signed by two members of the Commandery petitioned who shall vouch for the good character and Masonic standing of the petitioner and recommend favorable action.
- Section 333. No petition signed by more than one petitioner shall be received.

- Section 334. A petition may be withdrawn by the petitioner at any time before ballot.
- Section 335. A petition may be withdrawn, when there has been a favorable report by the Committee on Inquiry, when it shall appear that the Commandery has no jurisdiction over the petitioner.
- Section 336. The Petition of one who has been rejected cannot be renewed until the expiration of at least six months after such rejection, if still residing in the jurisdiction of the Commandery which rejected him. NOTE: See Regulation U1
- Section 337. If a petitioner who has been rejected applies to any other Commandery in this Grand Jurisdiction, his petition cannot be acted upon at any time within three years after his rejection, without the consent, by unanimous ballot, of the Commandery in which he was rejected.

ARTICLE XXXII BALLOTING

- Section 341. Petitions for the Orders, or for membership, may be received and acted upon at the Stated or Called Conclave at which such petitions are read in the Constituent Commandery.
- Section 342. A petition, whether for the Orders or for membership, shall be referred to a committee of three members of the Commandery, who shall know or personally interview the petitioner and shall report in writing as to whether the prayer of the petitioner should be granted. No ballot shall be had until a report has been made. Only the fact of the report being made and not its character shall be entered in the minutes of the Commandery.
- Section 343. An unfavorable report from the Committee on Inquiry does not dispense with the necessity of a ballot.
- Section 344. Every member present when a ballot on a petition is taken is required to vote unless excused by the Commander of the Commandery before the balloting has commenced.
- Section 345. The Commander may order one re-ballot before the result has been announced and before any member of the Commandery has left the Asylum. NOTE: See Section 325

ARTICLE XXXIII OBJECTION

- Section 351. A member of a Commandery, in good standing, whether present when the ballot is taken or not, may object to the conferring of the Order of the Red Cross upon an elected candidate and cannot be required to disclose his reason therefore. NOTE: See Section 326

Section 352. When an objection is made either in open Commandery, or to the Commander, the Order of the Red Cross cannot be conferred. The fact of the objection and not the name of the objector shall be entered upon the minutes and shall be equivalent to a rejection by ballot.

Section 353. An objection after ballot may be withdrawn before it is entered upon the minutes.

ARTICLE XXXIV FEES AND DUES FOR THE ORDERS

Section 361. No Commandery shall confer the Orders of Knighthood for a less sum than forty dollars. No Commandery can elect a candidate or confer the Orders of Knighthood on credit but shall in all cases require at least forty dollars to accompany the petition and the balance required by the Bylaws of the Commandery before the Orders are conferred.

a. In the event the candidate petitions the Commandery, Chapter and Council at one and the same time by a Unified Petition, the fee to accompany the petition shall be not less than that required by the Grand Council, the Grand Chapter, plus that amount required by the Grand Commandery in this section.

Section 362. No Commandery shall remit nor refund, either directly or indirectly, any portion of such fee. In case any Commandery shall do so, it shall, as a penalty, pay to the Grand Commandery, in addition to its regular dues, a sum equal to the amount so remitted or refunded.

Section 363. Each Commandery within this jurisdiction has the right to levy and collect such annual dues and pro-rata assessments as may be needed to pay the expenses of the body. The same shall be due and payable the first day of January of each year for which such dues and assessments are made. The same shall become delinquent on the last day of December of said year.

Section 364. *The Grand Encampment Membership Card will serve as the dues receipt when issued by the constituent Commandery Recorder.* (*April 2021)

ARTICLE XXXV NON-PAYMENT OF DUES

Section 371. Commandery dues shall be payable in advance and any member whose dues are in arrears for one year becomes delinquent thereby. The Recorder shall read the names of any members whose dues will be in arrears for two years on December 31st, at the first Stated Conclave in December. The Commandery may take whatever action it deems proper. NOTE: See Sections 391 and 402

Section 372. If dues are remitted, the Commandery shall pay annual dues for such member to the Grand Commandery except for the annual assessment to the Eye Foundation.

NOTE: See Section 191c

**BYLAWS
PART THREE
PENAL CODE**

**ARTICLE XXXVI
GENERAL PROVISIONS**

- Section 381. In the conduct of all trials and all proceedings incident thereto, the disciplinary rules adopted by the Grand Encampment shall be observed.
- Section 382. The violation of Masonic or Templar Law, or of the code of Christian ethics shall subject a Knight to such punishment as his Commandery shall determine. The manner and circumstances of trial shall be those laid down in the forms for Templar trials by the Grand Encampment. All the circumstances attending thereon, including the effect of suspension or expulsion by Lodge, Chapter, or Council, or appeals or restoration, shall be those contained in the Grand Encampment statutes.

**ARTICLE XXXVII
INDEFINITE SUSPENSION**

- Section 391. No member shall be suspended for other than non-payment of dues except by a majority vote. At least thirty days previously, such member shall have been notified in writing, to his last known address, to appear at the time it is proposed to act upon the matter and opportunity given him to be heard. The Commander cannot declare him suspended until the Commandery has so voted.
- a. Suspension for non-payment of dues shall be automatic with no further action required, when the member is two (2) years in arrears, provided he shall have been so notified by certified mail at his last known address, at least thirty days prior to December 31st. Personal contact is highly recommended.

**ARTICLE XXXVIII
REINSTATEMENT**

- Section 401. When a Knight Templar has been suspended or expelled from his Commandery solely because of his suspension, or expulsion from his Lodge, Chapter, or Council, restoration in such Lodge, Chapter or Council, shall entitle him to restoration in his Commandery on written application and a majority vote at a Stated Conclave.
- Section 402. When a Knight Templar has been suspended from his Commandery solely because of non-payment of dues to the Commandery, he may be restored to membership on written application and a majority note at a Stated Conclave and the payment, or remission of all dues accrued at the time he was suspended, plus the dues for the current year. NOTE: See Sections 371 and 391

**BYLAWS & REGULATIONS
PART FOUR**

**ARTICLE XXXIX
AMENDMENTS**

- Section 411. Amendments of these Bylaws can be made ONLY in conformance with the provisions of Article VII Section 61.
- Section 412. Regulations can be amended under the same provisions as Section 411 but require ONLY a majority vote of the members in attendance at that Stated Conclave.

REGULATIONS

A1 ADVERTISING. The use of any device, symbol, card, or other thing having reference to, or connection with the Order, as a means of advertising, is prohibited and all Commanderies within this jurisdiction are required to enforce this prohibition.

A2 AWARDS The Order of the White Star is the highest meritorious service award of the Grand Commandery of Knights Templar of Idaho and shall operate as follows:

- a. The Jewel of the Order shall be worn on the left breast to the Right of the Jewel of the Order of Malta.
- b. Each Sir Knight of this jurisdiction may nominate a Sir Knight to receive the Order, provided, however, that the Eminent Commander of nominee's Commandery gives his assent to the nomination. In the case that the nominee is the Eminent Commander, then the Generalissimo shall be required to assent to the nomination. No nominee should be informed of their nomination at any time. (Updated April 2016)
- c. The Right Eminent Grand Commander may appoint up to two Sir Knights annually from nominations received or from Sir Knights of his choice. The Grand Commander is free to reject any nomination and shall use the criteria of his choice in selecting recipients. Each award shall be judged on its own merits without regard to precedent. No posthumous awards will be made. (Updated April 2016)
- d. The cost of the award shall be borne by the Grand Commandery. (Updated April 2016)

B1. BIBLE DISPLAY. The Holy Bible shall be displayed at all Conclaves of the Grand Commandery and Constituent Commanderies, on a stand, pedestal, or small Altar in front of the Prelate's station on the floor of the Asylum, to the left (South) of the United States Flag. It shall be placed with the top to the East, opened to the Gospel of St. Matthew, Chapter XXVIII, with a small wooden passion cross displayed on the right side and square and compasses displayed on the left thereon. Two crossed swords may also be displayed thereon.

D1. DEMITS

- a. Any member of a Commandery except the first three officers may apply for a Demit at a Stated Conclave and if no charges are standing against, and he shall have paid all dues, fees and assessments against him, he shall receive it without vote of the Commandery.
- b. A Demit or its equivalent must accompany a petition for affiliation and be retained by the Commandery petitioned, if the petitioner be elected to membership. If rejected, the Demit shall be returned to the petitioner. No Commandery shall admit a Knight to membership without a Demit or its equivalent.
- c. If a Knight wishes to change his membership and be continuously affiliated, he may file his petition with the Commandery in which he desires membership with a Certificate of Good Standing under Seal from the Recorder of the

Commandery of which he is a member, showing that his dues have been paid three months in advance; also a written application to his Commandery for a Demit. If elected to membership in the Commandery petitioned, the Recorder thereof shall immediately forward said application for a Demit to the Knight's Commandery and, when the Demit is received, shall file it with the petition and enter the Knight's name as a member of the Commandery petitioned, as of that date, with the Certificate of Demit. If a petitioner is rejected the receipt for the dues and application shall be returned to him. NOTE: See Article XXXI and Regulation U1

E1. FUNERAL SERVICES. Only a Knight Templar in good standing is entitled to Templar Funeral Honors, but a Commandery may grant them to, or withhold them from an unaffiliated Knight Templar. The funeral service adopted by the Grand Encampment shall be followed. It is not necessary for a Commandery to open or close its Asylum in order to be convened by the Commander for the purpose of conducting a Templar funeral service or acting as funeral escort. It is sufficient that the Commander call his Officers and the members to assemble at a specified time and place. NOTE: See Regulations P1, S1 and U1

J1. JEWELS AND EMBLEMS.

- a. All officers of the Grand Commandery and a Constituent Commanderies shall wear the jewel of their respective office during incumbency in office.
- b. Jewels are to be worn on the left breast in line with the third button, from the wearer's right to left in the order named:
 - Jewel of office to be worn in center of breast
 - Meritorious jewels
 - Commandery badge
 - Malta jewel
- c. Meritorious Jewel to all Eminent Commanders and Past Eminent Commanders of Constituent Commanderies of the Grand Commandery of Idaho, who are proficient in the opening and closing ceremony of the Idaho Ritual from memory. This jewel is found in the Simpson Jewelry and Uniform Catalog, part #2364 and is called the DSA Bar Lapel Pin and is to be known as the "STARS".
- d. Meritorious Jewel to all Sir Knights for Honorable Service in a branch of the United States Armed Forces. The Sir Knight having either been Discharged Honorably, still on Active Duty or is remaining active in a Reserve Unit. This jewel is found in the Simpson Jewelry and Uniform Catalog, part #2372 and is called the Veterans Bar and is to be known as the "BARS".

To satisfy the requirement of Section 257 of the Constitution and Statutes of the Grand Encampment these particular ribbon(s) shall be considered Meritorious Jewel(s) and shall be worn on the left breast pocket and in the order of "STARS and BARS" (wearing them right to left).

- e. The members of the Idaho Chapter of Knights Preceptor may wear the Small

Lapel Pin Cross of the Sovereign Order of Knights Preceptor centered on the black ribbon of the Knight of Malta Jewel.

- f. Templar jewels only are to be worn upon the uniform of a Knight Templar.
- g. The Grand Commandery shall provide the out-going Grand Commander with a Past Grand Commander's Jewel and cords. (Updated April 2018)

J2. JURISDICTION

- a. Unless otherwise specified, the territorial jurisdiction of a Commandery shall extend half way to the nearest Commanderies in any direction. All distances shall be determined in an air-line. In incorporated territories distances shall measure from the corporate boundaries.

M1. MEMBERSHIP CLASSES OF:

- a. DUAL MEMBERSHIP. A Knight Templar may be admitted to membership in any Commandery regardless of his residence but cannot be an officer in more than one Commandery at the same time. Dual membership may be in any Constituent Commandery. A petition for membership must be accompanied by a Certificate of Good Standing issued by the Commandery of which the petitioner is a member.
- b. HONORARY MEMBERSHIP. A Commandery may elect to Honorary membership a member of another Commandery, provided such election shall be by unanimous ballot after due reference to a committee, the ballot to be had at some subsequent Conclave. This Honorary membership is merely complimentary and does not confer the right to vote, nor any rank or standing in the Commandery.
- c. PREPAID LIFE MEMBERSHIP. A Sir Knight in good standing in any Commandery of this Grand Jurisdiction may become exempt from paying the annual dues as required by the Bylaws of his Commandery and a Constituent Commandery may grant Prepaid Life Membership to a qualified Sir Knight subject to the following provisions:
 - 1. Amount. A qualified Sir Knight may, with his dues paid and holding a current dues card, purchase a Prepaid Life Membership by submitting a written request to his Commandery with a sum equal to twenty-one years' annual dues in effect at the time of application and purchase.
 - 2. Additions. Voluntary additions of funds to a Prepaid Life Membership may be added at the time of purchase or on one or more later dates.
 - 3. Dispatch of Funds. All funds received by the Commandery under (1) and (2) shall be deposited in its own account. A Commandery check for the full amount shall be transmitted to the Grand Recorder along with the proper forms.
 - 4. Installment Purchase. Each Commandery is authorized to establish a policy for purchasing Prepaid Memberships on the installment plan which, at the time of issuance, conforms to the single payment

- requirements of (1).
5. **Commandery Ownership.** Any sums remitted for the Prepaid Life Memberships shall remain the property of the last Commandery in which a Sir Knight's membership was held and that Commandery shall continue to receive the annual revenue from that investment.
 6. **Not Refundable.** The Total purchase amount for a Prepaid Life Membership, or the revenue derived from its investment, is not transferable to any other Grand Jurisdiction under any circumstances and is not refundable to the purchaser for any reason.
 7. **Transfers.** A Prepaid Life Member may transfer his membership by affiliation with any Commandery in the Grand Jurisdiction, but if such transfer requires additional funds to equal twenty-one years' annual dues of the Commandery to which he desires to transfer, the required additional funds shall be remitted with his petition for affiliation. If his petition is rejected, any funds tendered with the petition shall be returned to the petitioner.
 8. **Involuntary Transfer.** If a transfer of membership is not by voluntary choice and is required because of the surrender, revocation, arrest or annulment of the Charter of the Commandery, each Prepaid Life Member of the extinct Commandery must petition some other Commandery within six months. If the petitioned Commandery elects by majority vote, it may remit a part or all of any additional funds required by (7).
 9. **Consolidation.** In the case of the consolidation of Commanderies, all Prepaid Life Members become Prepaid Life Members of the consolidated Commandery without added funds being required.
 10. **Notify Trustee.** When a Prepaid Life Member transfers to another Commandery, his new Commandery Recorder shall notify the Grand Recorder of Grand Commandery who shall notify the Secretary of the Investment Committee of the affiliation. The original sum and any additional sums paid shall be transferred and credited to the Commandery with which he affiliates.
 11. **Loss of Standing.** A Sir Knight who loses his rights and privileges by suspension, expulsion, loss of Dual Membership, or Good Standing in a prerequisite order loses his Prepaid Life Membership status.
 12. **Restoration.** A Sir Knight who once held a Prepaid Life Membership, who lost his good standing and is restored in his former Commandery according to Masonic law, shall have his Prepaid Life Membership also restored.
 13. **Demit.** A Sir Knight holding a Prepaid Life Membership, who demits from his Commandery, loses his Prepaid Life Membership status at the time the Demit is issued. An affiliation by Demit in all cases shall be considered a Transfer. See Item (7)

DUES CARDS AND DUES

14. **Dues Cards.** The Grand Commandery *Recorder* shall design and

provide *an identifying label to be affixed to the Grand Commandery Membership Card* for Prepaid Life Commandery Members *This label will be affixed on the Membership Card by the constituent recorders when issuing the card.* (*April 2021)

15. Dues. The earnings of the Prepaid Life Membership of the Sir Knight each year will be the annual dues of the Sir Knight for that year.
16. Cards. The Grand Recorder of the Grand Commandery shall furnish to each Commandery Recorder*a pre-printed designator to be placed on the Grand Encampment Dues Card for Idaho Prepaid Life Members. Each Constituent Commandery Recorder will request a new dues card through MMS for any transfers or restorations during the year.* (*April 2021)
17. Transfers. When a Prepaid Life Member of a Commandery transfers to another Commandery within this Grand Jurisdiction, he shall immediately deliver his previous dues card to the Recorder of the Commandery with which he has affiliated. The Recorder shall issue him a new and current dues card.
18. Lost Cards. Should the dues card of a Prepaid Life Member become lost or destroyed, such member shall declare the loss in a signed statement to the Recorder of the Commandery to which he belongs. The Recorder shall immediately re-issue a new dues card.

PERMANENT MEMORIAL FUND

19. Memorials. A voluntary Permanent Memorial Fund shall be established for each Commandery, which may be added to at any time in any amount by gift, bequests, memorials, and Commandery additions.
20. Trustee. The York Rite Investment Committee will be the trustee of the Permanent Memorial Fund.
21. Additions. Additions to the Permanent Memorial Fund, except as provided below, shall be made by the Commandery to the Secretary of the Investment Committee stating the amount and source of the funds.
22. Ownership. All additions to the Permanent Memorial Fund remain the property of the Commandery making the addition.
23. Not Refundable. Voluntary deposits to the Permanent Memorial Fund are not refundable.
24. Earnings. The Commandery earnings from the Permanent Memorial Fund are to be reported by the Commandery's as "Other Income."
25. Operation Expense. There is to be no "Cost of Administration" deducted from the revenue earned by the Permanent Memorial Funds.
26. Prepaid Life Membership Terminations. When the Grand Commandery Proceedings report the loss of the Good Standing or the decease of a Commandery member, if any, shall be transferred to that Commandery's Permanent Memorial Fund as of the previous January 1st.
27. Membership Restoration. If a Commandery member is restored to Good Standing and upon notice of the Commandery Recorder to the

Secretary of the Investment Committee, any Prepaid Life Membership funds of that member, if they are in the Permanent Memorial Fund, shall be transferred to the Permanent Life Membership Fund of that Commandery as of the previous January 1st.

28. Charter Loss. Should a Commandery lose its Charter for any reason and one year has elapsed, any remaining funds in its Prepaid Life Membership and Permanent Memorial Fund accounts, together with any earnings meanwhile, shall be transferred to the Grand York Rite Endowment Fund.
29. Other Participation. Grand Commandery or any Grand Commandery Committee may make deposits in the Permanent Memorial Fund and receive the yearly earnings of those deposits.

ADMINISTRATION

30. Trustee. The Trustee of the Commandery Prepaid Life Membership and Permanent Memorial Funds shall be the York Rite Investment Committee.
31. Funds The York Rite Investment Committee shall establish two trust funds:
 - (1). A Permanent Investment Fund for Prepaid Life Memberships,
 - (2). A Permanent Memorial Fund
32. Trustee Appointment. The R.E. Grand Commander shall appoint one Sir Knight, who is a Commandery Prepaid Life Member, each year for a term of one year to the York Rite Investment Committee. The Sir Knight cannot succeed himself for more than five terms but, after one year, he may be reappointed.
33. Committee Membership. The York Rite Investment Committee shall be composed of one representative from each of the three York Rite Bodies, together with the Grand Treasurer(s) and the Grand Secretary/Recorder(s) of the Grand York Rite Bodies. Three members shall constitute a quorum. All the members shall serve without compensation.
34. Surety Bonds. The members of the York Rite Investment Committee shall be under Surety Bond. The Commandery Committee Members shall be bonded by the Grand Commandery policy.
35. Committee Organization. The York Rite Investment Committee, on the call of last year's Chairman, shall convene within thirty days after each year's appointments to select a Chairman, Treasurer and Secretary from the appointees, review the past written policies as necessary. The minutes of the meeting shall be spread among the Constituent Bodies of the York Rite.
36. Committee Duties. The Investment Committee shall prescribe the books and records to be kept by its members, maintain permanent records, invest funds, adopt policy and approve in meeting the

distribution of the earnings of the Commandery funds. The Committee shall resolve any inequities or questions not covered by this Regulation. No policy decisions shall be made except at a meeting called by the Chair.

37. Chairman's Duties. The Chairman shall call and preside at all meetings of the Committee, authorize an annual audit of the books and records and present the annual report to the York Rite Bodies. In the absence of the Chairman, a York Rite Grand Treasurer shall assume the Chairman's duties.
38. Treasurer's Duties. The Treasurer shall invest and have the custody of all Investment funds and shall maintain such books and records as the Committee shall require.
39. Secretary's Duties. The Secretary shall record the minutes of the meetings of the Committee and spread them as directed by the Committee.
40. The Secretary shall record the name of each Sir Knight purchasing a Prepaid Life Membership, the remitting Commandery, amount of funds and the date received.
41. The Secretary shall record the name of the remitting Commandery of funds received for the Permanent Memorial Fund, the source of the funds, amount and date received.
42. The Secretary shall transmit all funds received to the permanent custody of the Treasurer and take his receipt therefore.

INVESTMENTS

43. Funds Invested. The Prepaid Life Membership Fund and the Permanent Memorial Fund shall be Permanent Funds except as modified by this Regulation and shall be invested solely for the benefit of the participating York Rite Bodies.
44. Investment Control. The funds received by this committee shall be invested 30% to 60% in Certificates of Deposit, Corporate Bonds, U.S. Government Bonds, U.S. Treasury Notes and 40% to 70% in equity securities, stocks, mutual funds or other securities managed by nationally recognized brokerage houses and mutual fund companies. Assets shall be in the custody of the Secretary/Treasurer of the Committee, and the cost for administration shall be paid from the revenue earned by the Prepaid Life Membership Account. (Added April 2014). If the interest and dividend earnings are greater than 7%, the prepaid life fund payout will be 5% of the total fund balance as of the end of each calendar year; If the interest and dividend earnings are equal to or greater than 5% but equal to or less than 7%, the payout will be 4% of the total fund balance as of the end of each calendar year; If interest and dividend earnings are less than 5%, but more than 3%, the payout will be 3% of the total fund balance as of the end of each calendar year. (Revised April 2022).
45. Reserve. A reserve fund is not authorized. A minimum amount

necessary to maintain a bank checking account maybe retained as undistributed income.

46. Counsel. In the selection of investment, the Committee may consult competent investment counsel.
47. Co-mingled Accounts. The Commandery Prepaid Life Membership Fund and Permanent Memorial Fund may only be jointly invested and co-mingled with similar funds of the other York Rite Bodies

EARNINGS AND DISTRIBUTION

48. Earnings Computation. The Investment Committee shall, as promptly as possible after the first of each year, compute the total earnings received during the previous calendar year from each of the Partial Year Investment Funds and the Permanent Investment Funds; authorize and deduct any administrative costs and expenses; calculate and verify the amount earned and due to each York Rite Body as its interests appear; provide a report on the distribution to each Constituent body; and require the Treasurer to make payment to each Constituent body.
49. New Funds. The earnings of new (Partial Year) Investments shall be calculated for a period from the date of initial investment through the following December 31st at the interest rate at which they were initially invested.
50. Expenses. The Committee may authorize an administrative expense to be deducted from the Prepaid Life Membership Funds to cover necessary miscellaneous expenses not to exceed thirty-five cents per active Life Member on the roll each December 31st.

AUDIT

51. Audit. At the close of each calendar year, the Chairman of the Investment Committee shall authorize an audit of the books and records of the funds for which they are the Trustee and a copy of the audit shall be sent to the Constituent York Rite Bodies promptly.
- d. FIFTY YEAR MEMBERSHIP. After the Grand Recorder has certified to a Constituent Commandery that one of its members has been a Knight Templar in good standing for fifty (50) years, the Constituent Commandery may elect, by a majority vote of the Knights Templar present at any Stated Conclave, said member to Fifty-year membership. The Grand Recorder of the Grand Commandery shall issue to such a member a suitable certificate. Such member shall retain all the privileges of the Commandery but be exempt from payment of dues and the Constituent Commandery be exempt from payment of per capita tax to the Grand Commandery. The Recorder of the Constituent Commandery shall issue said fifty-year member a new card annually.
 - e. CERTIFICATE OF GOOD STANDING
 1. Any member of a Constituent Commandery of this Grand Commandery shall be considered to be in good standing in that Commandery if he is

not under sentence of Suspension or Expulsion and his dues are current.

2. A Commandery shall issue a Certificate of Good Standing, which shall be a form provided by the Grand Recorder, to any Commandery member who is in good standing in that Commandery and who shall have requested that such a certificate be issued to him. Such Certificate shall clearly show the date to which the member's dues are paid.

P1. PUBLIC APPEARANCE. Commanderies shall not appear in public without a dispensation except on funeral occasions, or to attend religious services, or to attend, on invitation, the meetings or sponsored activities of other Masonic, or related bodies. In all other instances the determination of what is a proper occasion to appear in public belongs to the Grand Commander.

Easter Sunday, Ascension Day and the Sunday after Ascension Day, are set apart as days of special observance by the Commanderies and Sir Knights of this Grand Jurisdiction, to be observed by suitable ceremonies. On these days, the Commanderies have authority to appear in public without dispensation therefore. Ascension Day is Templar Memorial Day. NOTE: See Regulation S1

S1. SUNDAY CONCLAVES.

The Valiant and Magnanimous Order of Knights Templar being founded upon the Christian Religion and for the practice of the Christian Virtues, and a due observance thereof being incumbent on all regular Knights, it is hereby declared unknighly for any Commandery to assemble in Conclave on the Christian Sabbath for any purpose other than that of conducting funeral services, assisting in paying funeral honors to a deceased Sir Knight, for Christmas Observance, for Easter Services, or to attend divine services.

T1. TACTICS. The Tactics of the Grand Commandery of Idaho shall be:

- a. The *latest version of the* Grand Commandery of Idaho Full Form Opening Ceremony and Tactics. (*April 2021)
- b. Inspecting Officers of the Board of Inspections will accept the judge the adopted ten-man opening.

T2. TEMPLAR COMMUNICATIONS. All Templar communication is prohibited between any Commandery under the jurisdiction of this Grand Commandery, or any member thereof, and any Commandery or member of such that may be formed, opened, or holden in any State, District, or Territory within the United States, without a Dispensation or Charter from the Grand Encampment, or the Grand Commandery exercising territorial jurisdiction over the same.

U1. UNAFFILIATED SIR KNIGHT

- a. An unaffiliated Sir Knight may apply for membership in any Commandery, anywhere, at any time. Rejection in one Commandery does not deprive him of

the right to immediately renew his application to the same or other Commandery.

- b. A Sir Knight forfeits all rights of his membership by being unaffiliated, during such period of non-affiliation. NOTE: See Section 336, 337, and Regulation D1.

U2. UNIFORMS. The Order of Knights Templar is declared to be a Uniformed Order. The purchase of a uniform by a candidate shall be optional. Each and every Officer of Constituent Commanderies shall be required to possess a dress uniform. Each Constituent Commandery shall maintain a unit or units, equipped with uniforms to be worn at full form openings and the conferring of the Order of the Temple. Templar uniforms may be worn for all Templar occasions, provided that when appearing in public, the entire Commandery MUST be dressed in like manner – either Dress Uniform, Cap and Mantle, Summer Uniform or Ceremonial Uniform. (Updated April 2017)

- a. The Templar Dress Uniform shall be that prescribed by Section 250 of the Grand Encampment Statutes, except that the Baldric shall not be worn within this Grand jurisdiction. The official jacket will be full-dress style with either military or lapel style collar. The lapel style collar is to be worn with a white shirt and four-in-hand tie. The regular white plumed chapeau is to be worn, or a Military Style Naval Dress Cap. (Updated April 2013)
- b. Constituent Commanderies may provide and use ceremonial robes conforming to and consistent with the historical traditions and practices of Templary. These ceremonial robes are to be used only in the Asylum for the conferring of the Orders and their design and material shall be as prescribed by Section 260 of the Grand Encampment Statutes. (Updated April 2013)
- c. The Summer Uniform as authorized by Section 259 of the Constitution and Statutes of the Grand Encampment of Knights Templar of the United States of America, is an authorized Uniform to be worn within the Grand jurisdiction of Idaho. The dates of wearing the summer uniform will be determined by the Grand Commander. The wearing of the Summer Uniform while conferring the orders is authorized during the designated dates. (Updated April 2013, 2022)
- d. The Templar Cap and Mantle, as authorized by Section 258, of the Addenda to the 1987 edition of the Constitution and Statutes of the Grand Encampment of Knights Templar of the United States of America, is an authorized Uniform to be worn within the Grand Jurisdiction of Idaho. It shall be worn in compliance with Sections A, B, C, D, and E of the Addenda. (Updated April 2013)
- e. The Grand Commandery Officers and Past Grand Commanders will wear a Black Name Tag with their name and the state, 'IDAHO', engrave on it. The name tag will be worn on the right breast of the jacket and even with the left breast pocket top. These name tags will be obtained through the Grand Recorder. These will be available to all Constituent Commandery members from the Grand Recorder for the cost of the name tag plus postage.
- f. Summer Uniform, Cap, Military Style Naval Dress Cap with white top, black band, and black visor. For Past Grand Commanders: one row of gold oak leaves and acorns, metal purple Templar Cross, 2 ¼ inch square, fixed to the front of the black band and a gold chin strap attached with gold buttons. For

Grand Commanders: Same as above except red Templar Cross. For Grand Commandery Officers: Same as above except plain black visor. For Commanders and Past Commanders: Same as above except with a 1 ¾ inch by 2 inch red metal Passion Cross trimmed in gold with rays. For all other Sir Knights: Same as above except using a red metal passion cross trimmed in silver and a silver chin strap attached with silver buttons.

Shirt: White shirt, short sleeves, of military style with shoulder epaulets and two flap pockets, one on each breast. The name badge shall be of metal, gold color, ½ inch wide by 2 1/2 inch long, with the full name of the wearer in black letters to be worn centered above the wearer's right pocket. No jewels or medals are to be worn with this uniform. The metal ribbon bar will be worn on the left breast 1/8th inch above the pocket and centered on the pocket. The military service ribbon bar shall be worn 1/8th inch above and centered on the ribbon bar. Shoulder Insignia: For Grand Commandery Officers: A red Templar Cross surrounded by a gold line, one-inch square, to be worn in the center of each epaulet. For Past Grand Commanders: The same except the color shall be purple. For Past Commanders, Commanders, Generalissimos, and Captain General: A metal bar, ¾ inch by 1 ½ inch of green or red color surrounded by a gold or silver line, as appropriate to the office, with appropriate emblems of their rank as currently prescribed to be worn centered on each epaulet.

A black tie optional at the discretion of the Senior Officer present.

Black trousers, black leather belt and black shoes are a part of this uniform.

Sword Belt and Sword: As prescribed, optional at the discretion of the Senior Officer present.

This uniform may be worn in the Asylum with the black Dress Uniform or the Cap and Mantle.

This uniform may be worn in Idaho from 1 April through October weather permitting.

Commandery will either make use of this Summer Uniform, the Cap and Mantle, or the Regulation Uniform when appearing in public, but may not appear attired as a group using combination (no mixing of uniforms)

- g. A Military Style Naval Dress Cap with white top may be worn as directed and described by the Grand Encampment in Section 41 (i) with the Dress Uniform instead of the Chapeau. The appropriate emblem of rank will be worn in the center of the cap, just over the black visor.
- h. (NEW) It is permissible for Grand Commandery Officers and members of Constituent and Subordinate Commanderies to wear an apron with Templar Uniforms as described in Sections 247, 248, 250, 250a, 251 and 259 of the Grand Encampment Regulations, when approved by the Grand Commander. If a Sir Knight appears in uniform in a tyled Masonic Lodge, he shall wear such apron as is in accord with local Masonic custom or approved by the presiding officer. (Updated 2022)

Y1. YORK RITE ENDOWMENT FUND. The York Rite Endowment Fund, hereafter referred to as the Fund, is established as a fund wherein interested persons or groups may make donations, bequests, contributions, gifts, and trust or other proceeds in the form of

money, property, stocks, bonds, real estate, life insurance proceeds or other instruments.

- a. The principal of this Fund shall be irreducible except in case of dissolution of the Fund as provided in part I of this Regulation.
- b. The interest income from the Fund shall be transferred at least annually, not later than January 31st of each year, to a separate account designated THE YORK RITE OBJECTIVES ACCOUNT, from which the objectives and purposes selected by the Trustees of the Fund will be funded.
- c. The objectives and purposes of the York Rite Endowment Fund are to:
 - (1). Assist all of the Constituent York Rite Bodies of the state of Idaho in meeting increased costs, such as per capita taxes and assessments.
 - (2). Financially assist special projects and other needs of the Bodies.
- d. The Fund, including the York Rite Objectives Account, shall be controlled and administered by a Board of Trustees which shall be composed of members of the York Rite Investment Committee as specified in REGULATIONS M1 (c) 32 and 33 of this Code of Laws. Distribution of funds from the York Rite Objectives Account shall be wholly at the discretion of the Board of Trustees, who shall review all applications for disbursements and make appropriate awards which shall qualify for the purposes of the Fund.
- e. Division of the distribution of net interest income from the Fund shall, unless otherwise committed, be made according to the ratio of each Grand Body's membership to the total membership of all three Grand bodies.
- f. A complete report of the Fund's activities, including a financial report, shall be prepared and presented at the annual Grand York Rite Sessions.
- g. Any contributor to the Fund may designate that the income from such contribution be distributed according to the contributor's wishes. Any contribution may be refused if the Board of Trustees, in their opinion, cannot reasonably comply with the contributor's wishes.
- h. Monetary assets of the Fund shall be invested by the Board of Trustees in interest bearing and/or dividend paying accounts with the following restrictions:
 - (1) All investments shall qualify under the Idaho Prudent Man Rule as specified by the Idaho Code.
 - (2) Corporate Bond investments shall qualify as "investment grade" as specified in the Standard and Poor's Bond Investment Quality Standards ratings.
- i. If the Grand York Rite Bodies of Idaho should cease to exist, the last surviving Body, before Surrendering its charter, shall divide and disburse the assets of the Fund and the Objectives Account equally to the surviving York Rite charities, to wit: The Knights Templar Eye Foundation, the Royal Arch Research Assistance program, and the Cryptic Masons Medical Research Foundation.

PREFACE

This volume is to be cited as the updated Code of Laws of the Grand Commandery of Knights Templar of the State of Idaho.

The work of codifying, annotating, clarifying and revision of the Constitution, Laws and Regulations is the result of the efforts of the 1989 Committee of Revision and Updating.

These revised Statutes contain all of the Resolutions adopted and printed in the Annual Proceedings, checked and verified back to 1976 and inclusive of all 1989 legislation.

Courteously Submitted,
David H. Volkman PGC Chairman
Charles R. Huskey
Charles M. Rogers

2003 Update June 16, 2003

These revised Statutes contain all of the Resolutions adopted in the Annual Grand Sessions from 1990 to 2003.

Fraternally,
David A. Grindle, KYCH
Eminent Grand Recorder

2004 Update

These Statutes have been updated to incorporate the following resolutions passed at the 2004 Conclave: K04-01, K04-02, K04-03, K04-05 (Amended), K04-06 (Amended), K04-07, K04-08, and K04-09 (Amended).

Fraternally,
David A. Grindle, KYCH
Eminent Grand Recorder

2005 Update

These Statutes have been updated to incorporate the following resolutions passed at the 2005 Conclave: K05-01, K05-04, and K04-05.

Fraternally,
David A. Grindle, KYCH
Eminent Grand Recorder

2006 Update

These Statutes have been updated to incorporate the following resolution passed at the 2006 Conclave: K06-01.

Fraternally,
David A. Grindle, KYCH
Eminent Grand Recorder

2007 Update

These Statutes have been updated to incorporate the following resolution passed at the 2007 Conclave: K07-01

Fraternally,
James L. Curtis
Eminent Grand Recorder

2008 Update

These Statutes have been updated to incorporate the following resolutions passed at the 2008 Conclave: K08-01 & K08-02.

Fraternally,
David A. Grindle
Eminent Grand Recorder

2009 Update

These Statutes have been updated to incorporate the following resolutions passed at the 2009 Conclave: K09-01, K09-02, K09-03 & K09-04.

Fraternally,
James L. Curtis, KYGCH
Eminent Grand Recorder

2011 Update

The statutes have been updated to incorporate the following Resolutions passed at the 2011 Conclave: K11-01, & K11-02,

Fraternally,
James L. Curtis, KYGCH
Eminent Grand Recorder

2013, 2014, 2015, 2016 Update

The statutes have been updated to incorporate the following Resolutions passed at the 2013, 2014, 2015 and 2016 Annual Conclaves. K13-05, K13-7E, K13-8, K14-02, K14-03, K14-04, K15-E1, and K16-01.

Fraternally,
Norman C. Lane
Eminent Grand Recorder

2017 Update

The statutes have been updated to incorporate the following Resolutions passed at the 2017 Annual Conclave. K17-01, K17-02, K17-03, K17-04 and K17-05

Fraternally,
Norman C. Lane
Eminent Grand Recorder

2018 Update

The statutes have been updated to incorporate the following Resolutions passed at the 2018 Annual Conclave. K18-01, K18-02 and K18-03

Fraternally,
Norman C. Lane
Eminent Grand Recorder

2019 Update

The statutes have been updated to incorporate the following Resolution passed at the 2019 Annual Conclave. K19-02

Fraternally,
Norman C. Lane
Eminent Grand Recorder

2021 Update

The statutes have been updated to incorporate the following Resolutions passed at the 2021 Annual Conclave which includes the Resolutions for 2020: K20-05 was withdrawn. K20-01, K20-02, K20-03, K20-04, K21-01, K21-02, K21-03, K21-04, K21-05, K21-06 and K21-07.

Fraternally,
Norman C. Lane
Eminent Grand Recorder

2022 Update

The statutes have been updated to incorporate the following Resolutions passed at the 2022 Annual Conclave: K22-01, K22-02, K22-03 and 2022 KT Emergent Resolution.

Fraternally, Norman C. Lane, Eminent Grand Recorder

2023 Update

The statutes have been updated to incorporate the following Resolutions passed at the 2023 Annual Conclave: K23-01 and K23-03.

Fraternally, Norman C. Lane, Eminent Grand Recorder